



Routines and behaviours to help keep us safe at HCPS

September 2020

Returning to School

At HCPS we understand everyone is anxious about returning to school. To help minimise worry, this document will explain what is happening to keep our whole school community safe.

As a school we will continue to follow the latest government advice which can be found below:

<https://www.gov.uk/government/publications/actions-for-schools-during-the-coronavirus-outbreak/guidance-for-full-opening-schools>

Staff will be working with the children on the first day back to make sure pupils know how to keep themselves and others safe.

Class Bubbles

- Pupils will work within their regular classes which parents have been informed of.
- Bubbles will now be 'year group' bubbles made up of both classes.
- Bubbles will stay together for break and lunch times.
- They will stay within their own classroom to do their learning or in specific outdoor areas.
- Adults will be able to work across school to facilitate learning but where possible this will be minimised.

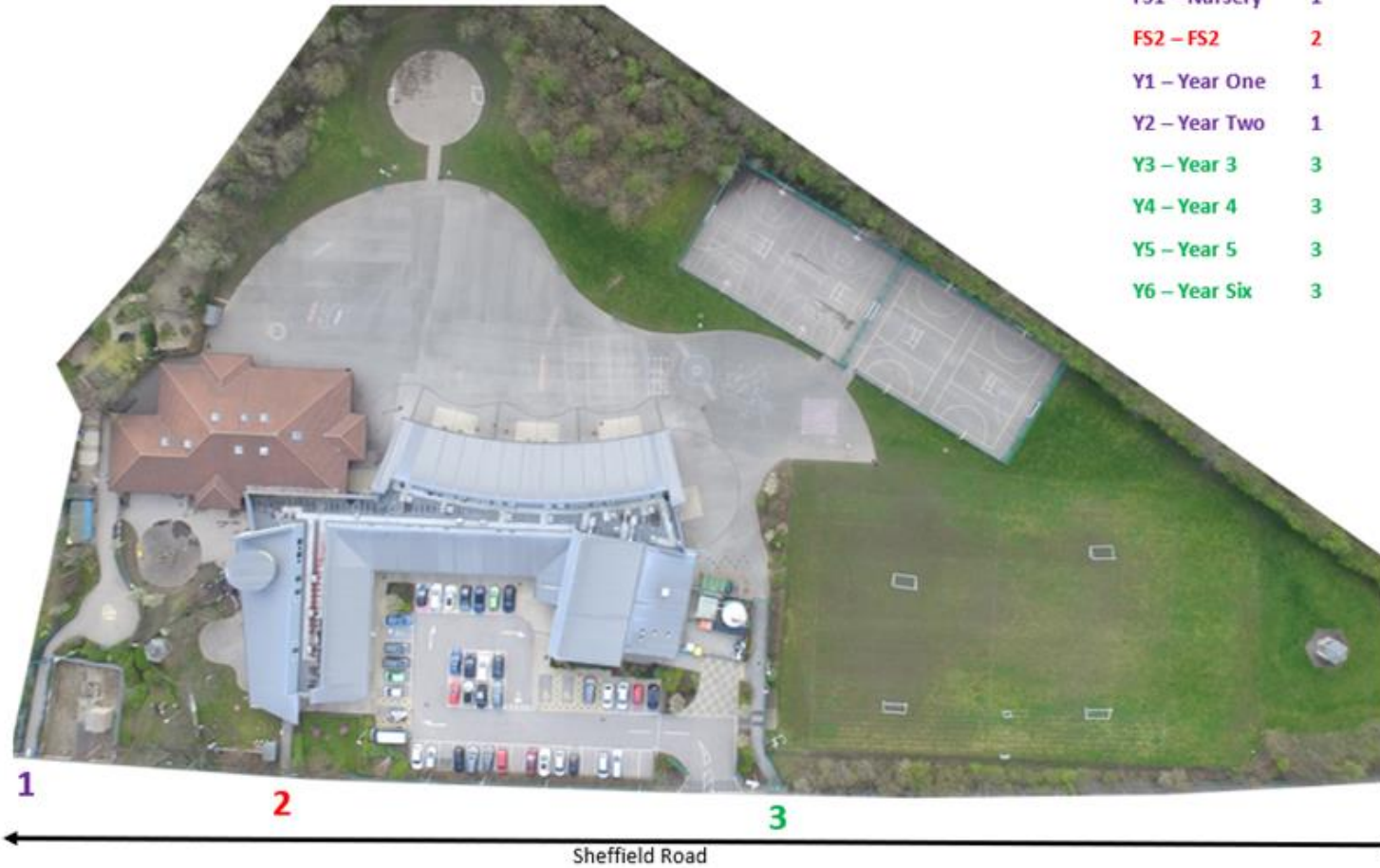
Arriving to and Leaving from School

- Nursery will start at 8.30am for morning sessions and 12.30pm for afternoon sessions.
- All other year groups will start school at the usual time of 8.45am.
- There are 3 external gates to school which will be used to minimise contact with other bubbles.
- Parents need to ensure they are social distancing whilst waiting to drop off or collect their child.
- The school crossing patrol will be operating again as normal, please adhere to social distancing guidelines and **avoid pressing the button.**
- Children need to bring a packed lunch to school if needed.
- Children will need to bring their own water bottles



Year group drop off and pick up locations

<u>Year Groups</u>	<u>Entrance:</u>
FS1 – Nursery	1
FS2 – FS2	2
Y1 – Year One	1
Y2 – Year Two	1
Y3 – Year 3	3
Y4 – Year 4	3
Y5 – Year 5	3
Y6 – Year Six	3



Entrances for
class bubbles

Keeping safe when moving around school

- Everyone will walk on the left side of the corridor
- Everyone will walk in single file
- Pupils will only enter their classroom, the dinner hall and their designated outside area
- Pupils will not leave their classroom unless instructed by an adult
- Doors will be left open around school

Cloakrooms and toilets

- Children will leave belongings on their peg in the cloakroom.
- Pupils are encouraged to bring minimal equipment to school – water bottles and pack lunches, and PE Kit only
- Sun cream and hats should be brought on warm days
- Children do not need to bring stationary etc from home only school equipment will be used
- Toilets will be allocated to year group bubbles

Lunchtimes

- Lunchtime will last an hour but will take place in sittings to ensure children remain in their bubbles
- Children with a packed lunch will eat in the classroom supervised by an adult
- Each bubble will have a designated place and time in the hall to eat their dinner if they order a hot dinner
- Each bubble will have time outside on the playground
- Each bubble will have a designated area to play on the playground and field /wooded area
- Pupils must stay in their seats in the dinner hall
- Pupils will be spaced out appropriately when collecting their dinner

Playtimes

- Each bubble will have a designated place to play outside
- Pupils will only play with the children in their bubble
- Pupils will stay on the playground at break times. If they need help, they must ask an adult on the playground
- Play equipment will be limited and kept within specified zones
- Wet playtimes will take place in the classroom for each bubble

First Aid and PPE Equipment

- There will be designated first aid areas for the bubbles
- There will be an isolation room should someone show symptoms of Covid-19
- PPE equipment will be used by staff when carrying out intimate care or used in the isolation room
- PPE will not need to be worn by pupils in school

Social Distancing in school

- We recognise that social distancing will be difficult for our children.
- Although they won't be able to hug or touch each other, they can and will be encouraged to:
 - Smile
 - Wave
 - Copy
 - Make each other laugh
 - Play alongside each other

There are
things you can
do to help
stop viruses
like
coronavirus
spreading:

Do:

- ✓ cover your mouth and nose with a tissue or your sleeve (not your hands) when you cough or sneeze
- ✓ put used tissues in the bin immediately
- ✓ wash your hands with soap and water often

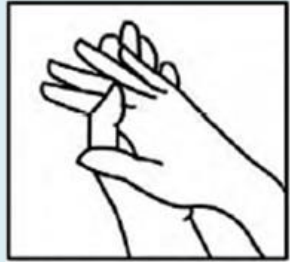
Don't:

- x do not touch your eyes, nose or mouth
- if your hands are not clean

Hygiene to keep us all safe

- Wash your hands more often than usual - with running water and soap and dry them
- Do not cough or sneeze in the direction of another person.
- Keep windows and doors in the classroom open where possible
- Extra cleaning routines are included throughout the day
- Each bubble will have its own cleaning spray to wipe areas down
- Do not share anyone's equipment
- Any pupil feeling unwell should report this to an adult immediately

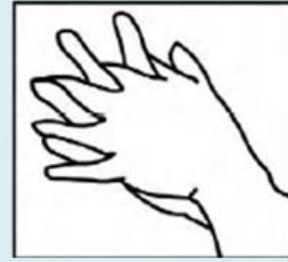
The 6 Steps of Hand Washing



Palm to palm



The back of the hands



In between the fingers



The back of the fingers



The thumbs



The tips of the fingers

Welcome back!



- Our first day back at school will be Wednesday 2nd September.
- If your child will be joining us in Foundation Stage please see additional powerpoint for transition timetable for the first week back.
- We hope you all have an enjoyable summer holiday and we can't wait to see you all in September!

